

## Microsoft Education Centre - CPD Learning Paths 2021/2022

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Beginner	Hrs	Intermediate	Hrs	Advanced	Hrs	NEW Additional Courses and Qualifications to complete once you have finished the MEC	Hrs
<a href="#">Dyslexia Awareness: In partnership with Made By Dyslexia - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	2	<a href="#">Student-centered learning - Microsoft Educator Center</a> – <b>Teachers Intermediate</b>	7	<a href="#">Minecraft: Education Edition Coding Academy - Microsoft Educator Center</a> – <b>BLC &amp; IT Leads Advanced</b>	8	<b>Microsoft Learn</b> (Technical courses for educators) <a href="#">Educators on Microsoft Learn   Microsoft Docs</a>	Varies
<a href="#">Blended approaches for a modern learning environment - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	5	<a href="#">21st Century Learning Design - Microsoft Educator Center</a> – <b>Teachers Intermediate</b>	20	<a href="#">Minecraft: Education Edition: Teacher Academy - Microsoft Educator Center</a> – <b>BLC &amp; IT Leads Advanced</b>	11	<b>MIE Expert</b> <a href="#">Microsoft Innovative Educator (MIE) Programs - MIE Expert - Microsoft Educator Center</a>	Self Nomination questionnaire 2 -3 hours
<a href="#">Hybrid Learning Strategies for Success - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	4	<a href="#">Office 365 Teacher Academy</a> – <b>Teachers Intermediate</b>	12	<b>NEW</b> <a href="#">Education for a sustainable planet - Microsoft Educator Center</a> <b>Teachers Intermediate</b>	5	<b>MIE Trainer</b> <a href="#">MIE Trainer Academy - Microsoft Educator Center</a> – <b>BLC</b> who are running staff meetings/inset training <b>Intermediate</b>	10.5
<a href="#">OneNote teacher academy - Microsoft Educator Center</a> – <b>Teachers</b>	3.5	<a href="#">Presentation Design 101: How to create visual slides with impact - Microsoft Educator Center</a> – <b>Teachers Intermediate</b>	5	<b>NEW</b> <a href="#">Leadership in the modern workplace - Microsoft Educator Center</a> <b>Leaders Advanced</b>	4	<b>MIE Master Trainer</b> <a href="#">MIE Trainer Academy - Microsoft Educator Center</a> – <b>BLC</b> who are running staff meetings/inset training <b>Intermediate</b>	Continual record
<a href="#">Education Transformation Framework - Microsoft Educator Center</a> – <b>Leaders Beginner</b>	8	<a href="#">Creating a digitally inclusive learning community - Microsoft Educator Center</a> - <b>SENDCO Intermediate</b>	6	<b>New</b> <b>Other useful courses on the MEC</b>	Hrs	<b>Microsoft Certified Educator</b> <a href="https://docs.microsoft.com/en-us/learn/certifications/microsoft-certified-educator/">https://docs.microsoft.com/en-us/learn/certifications/microsoft-certified-educator/</a>	1 hour exam  Preparation courses vary – see study guide.

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						<a href="#">MCE Study Guide - Microsoft Educator Center</a>	
<a href="#">Skills for the Future, Voice, and Collaboration - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	6	<a href="#">Education for a sustainable planet - Microsoft Educator Center</a> - <b>Teachers</b>	5	<b>New</b> <a href="#">Structure Teams through channels, tabs, files, and apps - Microsoft Educator Center</a> <b>Beginner</b>	1	<b>MIE Fellow</b> If you have been a MIE Expert for more than a year you can be nominated to become a fellow. <a href="#">Microsoft Innovative Educator Fellow 2020-2021 - Credly</a>	Nomination process
<a href="#">Getting started: Digital classroom and student voice - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	3.5	<a href="#">MIE Trainer Academy - Microsoft Educator Center</a> – <b>BLC</b> who are running staff meetings/inset training <b>Intermediate</b>	10.5	<b>New</b> <a href="#">Teach AP Computer Science Principles with the Microsoft MakeCode curriculum - Microsoft Educator Center</a> <b>Intermediate</b>	1	<b>Flipgrid Certified Expert Level 1, 2 &amp; 3</b> <a href="#">Flipgrid Certified Level 1: Certified Educator – Flipgrid Help Center</a>	Varies
<a href="#">Anti-racism journey for educators with students - Microsoft Educator Center</a> – <b>Teachers Beginner</b>	8	<a href="#">The Student Teacher Education Program - Microsoft Educator Center</a> - <b>Teachers</b> and <b>Leaders Intermediate</b> – Overlaps with many of the courses above	35	<b>New</b> <a href="#">Riding the Wakelet Wave! - Microsoft Educator Center</a> <b>Beginner</b>	1	<b>Education Skills Webinar Series</b> <a href="#">Higher Education Webinar Series (eventbuilder.com)</a>	Varies
<b>NEW</b> <a href="#">The inclusive classroom: Find the correct learning tools to help all students achieve more - Microsoft Educator Center</a> <b>Teachers/SENDCO Beginner</b>	6	<a href="#">Inclusive Classroom Specialization - Microsoft Educator Center</a> - <b>SENDCO Intermediate</b>	9	<b>New</b> <a href="#">Using Vivi in a Microsoft Classroom - Microsoft Educator Center</a> <b>Beginner</b>	1	<b>Microsoft Digital Futures</b> Programme for Secondary and FE Students (Interesting content) <a href="#">Digital Future Programme - Microsoft UK</a>	Varies
<b>NEW</b> <a href="#">Use assessment tools to conduct successful family-</a>	5	<a href="#">STEM Level I - Microsoft Educator Center</a> - Problem Based Learning <b>Teachers</b> and <b>Leaders</b>	8	<b>New</b> <a href="#">Beedle Modules - manage classes, resources, assessment,</a>	1	<b>New</b> <b>Courses to inform and upskill your knowledge</b>	Hrs

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<a href="#">teacher conferences - Microsoft Educator Center</a> <b>Teachers Beginner</b>		<b>Intermediate</b>		<a href="#">and planning in Microsoft Teams - Microsoft Educator Center</a> <b>Beginner</b>		<b>(Not essential but will improve your CPD)</b>	
<b>NEW</b> <a href="#">Creating classroom communities using social and emotional practices - Microsoft Educator Center</a> <b>Teachers/Pastoral Beginner</b>	5	<a href="#">STEM Level III - Microsoft Educator Center - Teachers</a> <b>Intermediate</b>	4	<b>New</b> <a href="#">Empowering Every Learner with Nearpod - Microsoft Educator Center</a> <b>Beginner</b>	2	<b>New</b> <a href="#">Getting started with Azure for Education - Microsoft Educator Center</a> <b>Beginner</b>	1
<b>NEW</b> <a href="#">Fostering a dynamic remote learning environment with student-centered tools - Microsoft Educator Center</a> <b>Teachers/SENDCO Beginner</b>	3	<a href="#">LEGO® MINDSTORMS® Education EV3 - Microsoft Educator Center - IT Lead &amp; BLC</a> <b>Intermediate</b>	4	<b>New</b> <a href="#">Immerse your students in creative, real-world problem solving with Mindsets - Microsoft Educator Center</a> <b>Beginner</b>	1	<b>New</b> <a href="#">How to use video and animation effects - Microsoft Educator Center</a> <b>Beginner</b>	1
<b>NEW</b> <a href="#">Getting started with Office 365 and Windows for leadership - Microsoft Educator Center</a> <b>Leaders Beginner</b>	6	<b>NEW</b> <a href="#">Level up with Office 365 and Windows - Microsoft Educator Center</a> <b>Teachers Intermediate</b>	4.5	<b>New</b> <a href="#">AI Foundations: Imagine Cup Junior - Microsoft Educator Center</a> <b>Beginner</b>	3	<b>New</b> <a href="#">How to choose the right colors and create visual hierarchy - Microsoft Educator Center</a> <b>Beginner</b>	1
<b>NEW</b> <a href="#">Getting started with Office 365 and Windows - Microsoft Educator Center</a> <b>Teachers Beginner</b>	4	<b>NEW</b> <a href="#">Skills for the Future, Voice, and Collaboration - Microsoft Educator Center</a> <b>Teachers Intermediate</b>	6	<b>New</b> <a href="#">Deliver Powerful Learning Moments with Pear Deck - Microsoft Educator Center</a> <b>Beginner</b>	1	<b>New</b> <a href="#">How to combine text and images like a pro - Microsoft Educator Center</a> <b>Beginner</b>	1
<b>NEW</b> <a href="#">Inclusive Classroom Foundation - Microsoft Educator Center</a>	5	<b>NEW</b> <a href="#">Continue the learning with the digital classroom and student voice - Microsoft Educator Center</a>	5	<b>New</b> <a href="#">Engaging 21st Century Learners: Leveraging Squigl to Improve Student Engagement and</a>	2	<b>New</b> <a href="#">How to create effective charts and diagrams - Microsoft Educator Center</a>	1

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<b>Teachers/SENDCO Beginner</b>		<b>Teachers Intermediate</b>		<a href="#">Learning Outcomes - Microsoft Educator Center</a> <b>Intermediate</b>		<b>Beginner</b>	
<b>NEW</b> <a href="#">Master Microsoft Teams for remote learning - Microsoft Educator Center</a> <b>Teachers Intermediate</b>	<b>5</b>	<b>NEW</b> <a href="#">Continue the learning with Office 365 and Windows - Microsoft Educator Center</a> <b>Teachers Intermediate</b>	<b>4.5</b>	<b>New</b> <a href="#">The Science of Gaming - Microsoft Educator Center</a> <b>Beginner</b>	<b>1</b>	<b>New</b> <a href="#">Digital Composition and Authentic Audiences - Microsoft Educator Center</a> <b>Beginner</b>	<b>1</b>
Total hours for <b>teachers</b> CPD	<b>71</b>	Total hours for <b>teachers</b> CPD	<b>116</b>	Total hours for <b>teachers</b> CPD	<b>11</b>	Discuss these courses and examinations listed above with your coach or a member of the SLT. Every teacher needs to have completed the courses in the <u>beginner column</u> by June 2022.	

### Leaders / SLT and Headteachers

These are additional courses for school leaders. School leaders should complete the courses on the grid above as well as be aware of the courses listed below.

<b>Beginner</b>	<b>Intermediate</b>	<b>Other</b>	<b>Microsoft ETF Links</b>
<a href="#">Use Power Automate to increase productivity - Microsoft Educator Center</a>	<a href="#">Develop systems with organizational leadership - Microsoft Educator Center</a>	<a href="#">Power BI on Microsoft Learn   Microsoft Docs</a>	<a href="#">Education Transformation Framework – Microsoft Education Journey</a> <a href="#">Microsoft Power BI</a>
<a href="#">Discover the benefits of Microsoft 365 in the classroom - Microsoft Educator Center</a>	<a href="#">Create an inclusive environment with cultural leadership - Microsoft Educator Center</a>	<a href="#">Computer Science Education &amp; Digital Skills   Microsoft CSR</a>	<a href="#">Education Transformation Assessment Tool – Microsoft Education Journey</a>
<a href="#">Transform education with strategic leadership - Microsoft Educator Center</a>	<a href="#">Support learning environments with instructional leadership - Microsoft Educator Center</a>	<a href="#">Showcase School Program - Microsoft Educator Center</a>	<a href="#">Build Your Plan – Microsoft Education Journey</a>
<a href="#">Get Active: Reimagining Learning Spaces for Student Success - Microsoft Educator Center</a>	<a href="#">21st Century Learning Design - Microsoft Educator Center</a>		<a href="#">Education Transformation Framework - Microsoft Educator Center</a>

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			<a href="#">PowerPoint Presentation (azureedge.net)</a> Capacity Planning Guide
			<a href="#">Learning Tools (microsoft.com)</a>

These weblinks are not courses on the MEC but they are helpful, and they contain information about a lot of the Office 365 Apps such as Word, Excel etc. Some of the links will be useful for every member of staff in the Trust to access.

Introductions to Office 365 Apps, Assessment and Other Tools			
<b>Useful Microsoft Weblinks</b>		<a href="#">Content Creation - Apps for Microsoft Teams - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Education Insights Premium in Microsoft Teams - Microsoft Educator Center</a>	<b>Teachers/SLT</b>	<a href="#">Productivity - Apps for Microsoft Teams - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Introduction to Reading Progress - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>	<a href="#">Rubrics and Project Based Learning Assessments - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Microsoft Education partner solutions - Mixed reality learning - Microsoft Educator Center</a>	<b>Teachers</b>	<a href="#">Feedback and Assessment Tools for Remote Learning - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Introduction to Microsoft Edge - Microsoft Educator Center</a>	<b>All Trust Staff</b>	<a href="#">Formative Assessment in a Remote Setting - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Introduction to Power Automate - Microsoft Educator Center</a>	<b>BLC/IT Leads /Technicians</b>	<a href="#">Setting yourself up for success - Microsoft Educator Center</a>	<b>Teachers/SLT</b>
<a href="#">Introduction to Excel - Microsoft Educator Center</a>	<b>All Trust Staff</b>	<a href="#">Special education: Connecting with students and parents - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>
<a href="#">Discover the benefits of Microsoft 365 in the classroom - Microsoft Educator Center</a>	<b>All Trust Staff</b>	<a href="#">Special education: Creating accessible content - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>
<a href="#">Introduction to Windows 10 - Microsoft Educator Center</a>	<b>All Trust Staff</b>	<a href="#">Special education: Vision - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>
<a href="#">Introduction to Flipgrid - Microsoft Educator Center</a>	<b>Teachers</b>	<a href="#">Special education: Data collection - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>
<a href="#">Introduction to Minecraft: Education Edition - Microsoft Educator Center</a>	<b>BLC/IT Leads /Technicians</b>	<a href="#">Special education: Reading, writing, and math - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>
<a href="#">Introduction to OneDrive - Microsoft Educator Center</a>	<b>All Trust Staff</b>	<a href="#">Special education: Models of instruction - Microsoft Educator Center</a>	<b>Teachers/SENDCo</b>

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<a href="#">Introduction to Office Lens - Microsoft Educator Center</a>	Teachers/SENDCo	<a href="#">Special education: Speech, language, and communication - Microsoft Educator Center</a>	Teachers/SENDCo
<a href="#">Introduction to Sway - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Special education: Mental health - Microsoft Educator Center</a>	Teachers/SENDCo
<a href="#">Introduction to Video Editor - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Family Learning Center - Microsoft Educator Center</a>	Teachers/SLT
<a href="#">Introduction to Stream - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Microsoft's education professional development and training resources. Start here! - Microsoft Educator Center</a>	Teachers/SLT
<a href="#">Introduction to Word - Microsoft Educator Center</a>	All Trust Staff	<a href="#">All about the Immersive Reader - Microsoft Educator Center</a>	Teachers/SENDCo
<a href="#">Introduction to Translator - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Use Dictate in the classroom - Microsoft Educator Center</a>	Teachers/SENDCo
<a href="#">Introduction to OneNote - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Finding Your Way in Office 365 - Microsoft Educator Center</a>	All Trust Staff
<a href="#">Introduction to Forms - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Finding Your Way in OneDrive - Microsoft Educator Center</a>	All Trust Staff
<a href="#">Introduction to Microsoft Teams - Microsoft Educator Center</a>	All Trust Staff	<a href="#">OneNote Class Notebook and Microsoft Teams: Two's company - Microsoft Educator Center</a>	Teachers/SLT
<a href="#">Family Resources and K-12 Programs - Microsoft Educator Center</a>	Teachers/SLT	<a href="#">Helpful links for Microsoft's inclusive classroom experiences - Microsoft Educator Center</a>	Teachers/SENDCo
<a href="#">Microsoft Learn for Educators and Students - Microsoft Educator Center</a>	BLC/IT Leads /Technicians	<a href="#">Paint 3D for the Classroom - Microsoft Educator Center</a>	Teachers/SLT
<a href="#">Introduction to Whiteboard - Microsoft Educator Center</a>	All Trust Staff	<a href="#">Introduction to Computer Science, with MakeCode for micro:bit - Microsoft Educator Center</a>	BLC/IT Leads /Technicians
<a href="#">Introduction to PowerPoint - Microsoft Educator Center</a>	All Trust Staff	<a href="#">OneNote: your one-stop resource - Microsoft Educator Center</a>	Teachers/SLT
<a href="#">EDU Engagement Team - Microsoft Educator Center</a>	BLC/IT Leads /Technicians	<a href="#">MIE Trainer: The ultimate collaboration tool: OneNote - Microsoft Educator Center</a>	BLC/IT Leads /Technicians
<a href="#">DreamSpace TV for primary schools - Microsoft Educator Center</a>	BLC/IT Leads /Technicians	<a href="#">Education help &amp; learning - Microsoft Support</a>	Teachers/SLT
<a href="#">Bringing the Cloud and AI Technologies into your Classroom - Microsoft Educator Center</a>	BLC/IT Leads /Technicians		
<a href="#">Content &amp; Curriculum - Apps for Microsoft Teams - Microsoft Educator Center</a>	Teachers/SLT		